



EXECUTIVE MEMBER DECISION NOTICE

LOCAL GOVERNMENT ACT 2000 SECTION 9E

1 EXECUTIVE MEMBER

Councillor Duncan Bell

2 TITLE OF REPORT

Award of contract for Merchant Acquiring (Card Processing) Services

3 DECISION TAKEN

To award a 2-year contract for card processing services to GPUK LLP (t/as Global Payments) commencing on 1st January 2022.

4 IF URGENT, REASONS FOR URGENCY

Not urgent

5 DETAILS OF EXECUTIVE MEMBER

Name Cllr Duncan Bell

Signature _____

Date this decision was taken ___ 3 November 2021 ___

Date of circulation/publication of this decision ___ 4 November 2021 ___

6 EXPLANATION/BACKGROUND:

6.1 The Council requires an organisation to manage its card processing interchange services. (credit and debit card fees) An analysis of the market place has been undertaken and Global Payments offered the lowest overall rates. The contract will be a call off from the Crown Commercial Services framework.

6.2 Legal Implications:

The recommendations are in accordance with the Public Contracts Regulations 2015 and the councils Contract Procedure Rules

6.3 Financial Implications:

Fees are made for every Credit and Debit card transaction that the Council takes. These fees will be met from existing budgets.

6.4 Risk Implications:

Not directly from this report

6.5 Alternative options considered and reasons for their rejection (if any):

If the council is to accept credit and debit card transactions then it must have a card processor. Other companies were considered, but Global Payments provided the best overall financial package.

7 BACKGROUND PAPERS USED TO INFORM THE DECISION

7.1 Card provider analysis

8 DETAILS OF ANY MEMBERS OR OFFICERS WHO HAVE DECLARED AN INTEREST IN THIS MATTER AND NATURE OF ANY SUCH INTEREST AND ANY DISPENSATIONS GRANTED

8.1 None

9 ADDITIONAL CONFIDENTIAL OR EXEMPT INFORMATION CONSIDERED

9.1 Yes

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